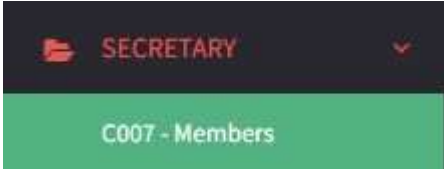


Grant Access to Staff or Parents

<p>Note: Staff/parents will ONLY have access to the Library of Class Requirements and Honors/Awards. This is an optional resource.</p> <ol style="list-style-type: none"> 1) If a Staff/Parent is already part of Adventurer and Pathfinder or Master Guide club, it is not necessary for them to have more than one account because the library includes access to Adventurer, Pathfinder, Master Guide, Class, and Honor/Award requirements together. 	<p style="text-align: center;">Step 1</p> <p>Log into your YMMS account at NADYouth.com.</p>	<p style="text-align: center;">Step 2</p> <p>On the left-hand side menu, click on "Secretary" then "C007 – Members."</p> 	<p style="text-align: center;">Step 3</p> <p>Locate the staff or parent in the list, click their purple "Options" button and choose "CREATE LOGIN."</p>
<ol style="list-style-type: none"> 2) We recommend that usernames be very specific to the person and club. 3) We recommend users update their password using the tutorial titled "Change or Reset Password." 4) Copy all the info you created BEFORE clicking SAVE as it will lock you out once you click save creating the user account. 	<p style="text-align: center;">Step 4</p> <p>Create the Username, for example, "Jane.Doe".</p> <p>Note: It is optional to add PF, Adv, or MG to the Username to help differentiate between accounts for members with multiple YMMS accounts for the roles and Clubs they are involved with.</p>	<p style="text-align: center;">Step 5</p> <p>Create a Password following the requirements. Or use the randomly generated suggestion.</p> <p>Note: You can double-check/copy the password by looking right under the password text box.</p>	<p style="text-align: center;">Step 6</p> <p>Copy the Username and Password to send to the parent or staff member.</p>