



Seventh-day Adventist Church  
WASHINGTON CONFERENCE

## AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT & EMAIL

Western Washington Corporation of Seventh-day Adventists D/B/A  
Washington Conference of Seventh-day Adventists Tax Identification Number: 91-0644803

I hereby authorize Washington Conference of Seventh-day Adventists, hereinafter called COMPANY, to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my checking/savings account indicated below and the depository named below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

Checking     Savings    **(Please select one)**

BANK NAME: \_\_\_\_\_

BANK PHONE: \_\_\_\_\_

ROUTING # \_\_\_\_\_

ACCOUNT # \_\_\_\_\_

Deposit entire check

Deposit a specific amount each month: \$ \_\_\_\_\_

This authority is to remain in full force and effect until COMPANY has received written notification from me of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

I also authorize the Washington Conference of Seventh-day Adventists to create an Employee Online Account for me through Adventist Personnel. Through this account I will receive access to all pay slips, W2 documents, accrual balances, and personal information.

EMAIL \_\_\_\_\_

NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_