



## Pacific Union Conference Early Childhood Education Professional Development Program (PDP) Grant application

This application must be filled out in its entirety and eligibility guidelines met in order to be considered for the grant.

**APPLICATIONS MUST ARRIVE NO LATER THAN TWO MONTHS PRIOR TO THE START OF EACH SEMESTER/QUARTER.**

DATE OF APPLICATION:		
APPLICANT'S FULL NAME:		
POSITION/TITLE:		
CONFERENCE WHERE SCHOOL IS LOCATED:		
SCHOOL OF CURRENT EMPLOYMENT:		
SCHOOL ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:		
E-MAIL:		
CURRENT LEVEL OF PROFESSIONAL ACHIEVEMENT RECOGNITION (PAR) CERTIFICATION:		
I PLAN TO COMPLETE THE FOLLOWING COURSE(S) IN ORDER TO ADVANCE TO THE NEXT PAR LEVEL (LEVELS 2-6):		
I PLAN TO COMPLETE THE FOLLOWING PROFESSIONAL DEVELOPMENT IN ORDER TO MAINTAIN CURRENT PAR LEVEL (LEVELS 6-7):		
<i>I certify that the above information is true and correct to the best of my knowledge, and that I am fully responsible for any charges or expenses that are not covered by this grant. Filling out this form does not guarantee automatic assistance.</i>		
_____		_____
APPLICANT'S SIGNATURE		DATE
_____		_____
SUPERVISOR'S SIGNATURE		DATE



## Pacific Union Conference Early Childhood Education Professional Development Program (PDP) Grant application

### Mission

The Early Childhood Education PAR grant is designed to give opportunity for ECE professionals to enhance their skills and knowledge of current practices in the ECE field.

### Eligibility

The following criteria must be met by the prospective ECE professional to qualify for the grant.

- Currently employed by and working at a Seventh-day Adventist ECE program within the Pacific Union Conference
- Possesses a current Professional Achievement Recognition Level 2 (or above) certificate
- Aims to complete Early Childhood Education courses to advance to the next level of professional achievement certification (Levels 2-6), OR
- Determines to maintain professional achievement certification through professional growth workshops and/or conferences (Levels 6-7)
- Submits a completed grant application with signatures **two months prior to the start of each semester/quarter**
- Provides a letter of recommendation from ECE director (if you are an ECE staff member), OR
- Provides a letter of recommendation from conference ECE liaison (if you are an ECE director)

### Application Submission

- Application selection is based upon completeness, timely receipt, and eligibility.
- Application must be received **2 months prior to the start of each semester/quarter to be considered. (We will contact you via email, so please make sure to include your email on the application.)**
- Application to be reviewed by the direct supervisor and/or ECE Liaison, and then submitted to the PUC ECE Associate with the letter of recommendation
- Applications can be mailed or faxed to:

Pacific Union Conference  
Office of Education, ECE  
P.O. Box 5005  
Westlake Village, CA 91359

### Allocation of Funds

- Funds up to \$200 will be allocated to the first 8 applicants who meet the above criterion
- Reimbursement dispersed after training and/or course completion
- Grant recipients will be expected to return proof of completion by submitting:
  - Official transcripts showing a grade of C or better in the current course completed, OR
  - Certificate of attendance to a conference or workshop that applies to the ECE field
  - Receipts that apply to the above.