

**Village of Eau Claire  
Monday, July 19, 2021  
Unapproved Regular Council Meeting Minutes**

Regular Council meeting called to order 5:30 PM by John Glassman, Village President

**Members Present:** John Glassman, Tom Baker, Virginia Gonzalez, Lisa Borkowski Treasurer and Chief of Police Charles Sherene, Clerk Shawn Foster

**Absent:** Jeff Rice

**Approval of the Agenda:** Motion by Gonzalez, Second by Baker, All Ayes Motion carried.

**Recognition of Visitors:** Todd Bostin from MTH and Charles Pagels.

**Visitor Discussion:** Pagels was just attending the meeting. Todd was representing MTHC and was on the Agenda to speak about special parking signs for “pick up only” when the Adult Use Retail store opens.

**Board Minutes:** Fireboard Minutes for April & May 21, 2021 & Incident Summary of April 2021 available in the Clerk’s office.

**Library Board Minutes:** Meeting minutes of July 12, 2021 available in the Clerk’s office.

**Building:** no new business

**Finance/Treasurer’s Report: Departmental Balance Report 06/01/2021 – 06/30/2021**

All Funds	1,080,841.83				
Fund	Restricted	Unrestricted	Fund	Restricted	Unrestricted
General		270,814.01	Sanitation		478.43
Major Streets		290,883.25	Sewer	68,600.00	39,172.59
Local Streets		21,809.36	Water	144,300.00	28,871.59
Municipal Streets		215,912.60			

Motion to accept the Departmental Balance Report for June 2021 by Gonzalez, second by Baker, all ayes, motion carried.

**Payment of the Bills:** Motion by Gonzalez, second by Baker to approve payment of the bills in the amount of \$5,361.37 All ayes; motion carried.

**Employee Wage Report:** Total Gross Wages from June 1 – 30, 2021 were \$13,344.29 gross and a total of 679.12 hours worked for all regular Village Employees.

**Utilities Report:** is still not 100% accurate.

**Police Department:** Computers were down, no report

**Administrative:** Resolution received from Berrien Co. to appoint an Emergency Management coordinator and a back up in the event of an emergency. Mike Keesler & Virginia Gonzalez agreed to be the Primary and the back up coordinators, Shawn Foster will be Public Information Officer and Spokesperson. Forms to be sent to the County.

\*Village Website: The Village website is part of the BS&A software we use. BS&A have said they can no longer support it and gave the name of the company that is taking over the website. Information has been received regarding Simple Updates in Berrien Springs. The Clerk & Secretary will try the 14 day free trail and see if we want to use them for the website.

\*A new council member is needed to fill out Robert Stanczyk’s term after his resignation, the council needs to appoint someone until the 2022 election where that seat will be available again.

\*Annexation of I & M’s Blossom Trail Sub-Station, the Village has done all the paperwork, it has to go before the Berrien County Board of Commissioners for approval. Motion by Baker, Second by Gonzalez. All ayes, motion carried. The Clerk will send the paperwork.

**Parks:** A brief discussion regarding Park Rental fees, in order to raise money for new playground equipment and update the pavilion. Tabled.

**Water/sewer/solid waste:** Meter installation and reprogramming – Mike should be able to start soon, down to just a handful of installs and approx. 40 residential meters that need to be reprogrammed.

American Rescue Plan Act or ARPA – every community will receive funds from the State as part of the Covid-19 recovery. The Clerk did a webinar and a meeting with Wightman & Assoc. was scheduled to see how this money can be used on infrastructure.

**Planning Commission:** Is in need of 2 members

**Streets:** Michigan Total Healing wants permission to have some portable parking signs that will be designated "For Pick Ups Only" these signs would be movable and will be taken in at night or when the store is closed. Motion by Gonzalez, second by Baker to approve this, all ayes, motion carried.

**Equipment:** still looking for a sweeper attachment for the Brutus to sweep the streets.

**Sanitation:** No new business

Motion to adjourn: 6:25 PM by Gonzalez

Unapproved Meeting minutes by: Shawn Foster, Clerk