

**Village of Eau Claire  
Monday, June 19, 2023  
Unapproved Regular Council Meeting Minutes**

Regular Council meeting called to order 5:30 PM by Trustee Ken Karn.

**Members Present:** Ken Karn Sr., Julie Pierce, Kathy Zeilke, Clerk Shawn Foster, Treasurer Lisa Borkowski.

**Absent:** Glassman, Gonzalez, Keesler, Sherene.

Motion by Zeilke, second by Pierce to appoint Ken Karn Sr. pro tem for this meeting only. All ayes and motion carried.

**Approval of the Agenda:** Motion by Pierce, to approve the agenda, and add under F. Water, Sewer, Solid Waste #6, Proposal from Fleis & Vandenbrink for professional services ACO 05801 and move the Treasurer report to the top of the agenda, All Ayes and motion carried.

**Recognition of Visitors:** Gary Wood, Berrien Co Trail.

**Visitor Discussion:** Gary spoke about the new Berrien Co Trail; it will not go through the Village. Trustees mentioned that the Cass Co. Trail is not too far away and the Village owns the old railroad tracks, he said he would take this info back to the Trail committee, they need a Resolution from every city, township and village so in the future they can get grants. Resolution tabled until July meeting.

**Approval of the Board Minutes:** Regular Meeting Minutes of May 15, 2023, and Admiration Committee minutes of May 23, 2023, Motion by Pierce, second by Zeilke to approve the meeting minutes, All Ayes, Motion carried.

**Board Minutes:** Fireboard Minutes of May 2023 available in the Clerk's office.

**Library Board Minutes:** Meeting minutes of June 12, 2023 available in the Clerk's office.

**Police Department:** Report 05/15/20/2023 – 06/17/2023. 5 warning ticket and 8 incidents.

**Building:** No new business.

**Finance/Treasurer's Report: Departmental Balance Report 5/01/2023 – 5/31/2023**

All Funds	1,503,049,.05				
Fund		Unrestricted	Fund	Restricted	Unrestricted
General	452,512.06	452,512.06	Sanitation		4,879.45
Major Streets		380,708.27	Sewer	82,320.00	39,741.78
Local Streets		20,188.36	Water	173,160.00	62,626.01
Municipal Streets		286,913.12	ARPA	62,698.79	

Motion by Pierce to accept the departmental balances, Second by Zeilke, All Ayes and motion carried.

**Payment of the Bills:** in the amount of \$13,652.70 motion by Zeilke, Second by Pierce to pay the bills, all ayes and motion carried.

**Employee wage report:** A gross total amount for gross wages for the month of May is \$15,476.60 for all regular employees, Council Members and Planning Commission.

**Administration:** held a meeting on May 23,2023, and recommended a \$4.00 an hour raise for the Clerk, bringing the hourly rate up to \$20.00 per hour retroactive to 01/16/2023. And proposing \$15.00 and hour wage for the Secretary position. Presented at this council meeting, Motion by Zeilke, Second by Pierce, all ayes and motion carried.

**Protecting MI Pensions:** this is a free grant for underfunded municipalities, the Village does qualify for this, and could receive \$117,000.00 to put into the retirement. Everything was submitted on time to the Treasury.

**Friends in Faith Church** will be joining First Church Saint Joseph and want to expand the parking area, This will most likely be done with gravel so it is not permanent. Tabled.

**Eau Claire Critters Pathfinders** would like to be able to set up a tent in Veterans Park starting on October 2, 2023 for two to three weeks for a religious event and hold a bible study 3-4 times per week. Tabled until July Meeting the council would like more info such as hours of operation.

**Resolution 2023-5:** A Resolution to support Berrien County Trails Master Plan, Tabled.

**MTHC update/Special Use permit:** Have received their occupancy permit.

**Parks: A new 5-year Recreation & Master Plan:** needs to be done and updated. Last one was from 2018. Planning Commission to work on this.

**Water/sewer/solid waste:** The Village has received an Administrative Consent Order from EGLE regarding the Village wastewater lagoons on 6/8/23. The deadline to respond has been extended to July 7, 2023.

**Meters:** there are still a couple of new meters to be installed and one or two need to be reprogrammed.

**CDSMI:** is needed, this is the Complete Distribution System Materials Inventory, this is due by January 1, 2025.

**System Development Fee:** the fee is currently \$3.00 per month, in the future this may need to increase and become a way to help pay for the Lagoon Loan.

**Fleis & Vandenbrink:** Have sent a proposal to administer the ACO order for a cost of \$5,500.00, Motion to accept the proposal by Pierce, Second by Zeilke, All Ayes and motion carried.

**Sewer Ordinance:** F & V operations is going over the current Sewer Ordinance, some things may need to change and they have been unable to find a fine/fee schedule in it, in order to fine Industrial users who discharge harmful amounts.

**Planning Commission:** Planning Commission would like an update from AEP, they were supposed to plant trees and landscape the new sub-station.

**Streets:** Act 51 MFT (road payments) the village is required to spend \$10,000.00 every 10 years on non-motorized items, the last time the village did this was in 2014. It can be used on sidewalks and other items. Planning Commission will work on this.

**Planning Commission:** Needs to hold a meeting.

**Equipment:** No new business.

**Sanitation:** No new business.

**New Business:**

Motion to adjourn: 6:19 PM.

Unapproved Meeting minutes by: Shawn Foster, Clerk