

**Village of Eau Claire
Monday, April 17, 2022
Unapproved Regular Council Meeting Minutes**

Regular Council meeting called to order 5:30 PM by John Glassman.

Members Present: Village President John Glassman, Virginia Gonzalez, Ken Karn Sr., Julie Pierce, Clerk Shawn Foster, Treasurer Lisa Borkowski, Chief Charles Sherene, PWS Mike Keesler.

Absent: Kathy Zeilke

Approval of the Agenda: Motion by Karn, to approve the agenda, Second by Pierce, All Ayes and motion carried.

Recognition of Visitors: Ken Karn Jr., Tom Wright Jr., Dave Ferguson Planning Commission Chair and his wife Judy Ferguson and Zoning Administrator Beth Pompey.

Visitor Discussion: Ken Karn Jr. was attending the meeting, MTHC was just attending meeting, Dave Ferguson was there to represent the Planning Commission, Beth Pompey was here and gave her resignation with the contract ending 30 days from date of resignation, Glassman accepted the resignation and thanked her for her service.

Approval of the Board Minutes: Regular Meeting Minutes of March 20, 2023, Motion by Gonzalez, second by Pierce to approve the meeting minutes, All Ayes, Motion carried.

Board Minutes: Fireboard Minutes of February 18, 2023 available in the Clerk's office, incident summary not available.

Library Board Minutes: Meeting minutes of April 10, 2023 available in the Clerk's office.

Building: Still working on quotes to do the boardroom floors.

Village Hall roof: the Village Insurance Co. wants a roof inspection.

A small section of paint on the front of the building is peeling again.

The Village lawn needs to be edged, Mike said PW's can do this.

Finance/Treasurer's Report: Departmental Balance Report 3/01/2023 – 3/31/2023

All Funds	1,516,072.68				
Fund		Unrestricted	Fund	Restricted	Unrestricted
General	461,033.05	461,033.05	Sanitation		4,337.21
Major Streets		370,480.49	Sewer	82,320.00	56,809.60
Local Streets		19,321.59	Water	173,160.00	59,047.63
Municipal Streets		289,563.11	ARPA	62,698.79	

Motion by Ken to accept the departmental balances, Second by Pierce, All Ayes and motion carried.

Administration: Secretary position, Clerk raise, tabled until the Personnel Committee can meet.

Clerk Retirement Date: Will be May 17, 2024

Resolution 2023-3: A Resolution adopting a final Project Planning Document for Wastewater System Improvements or NPS Pollution Control/Stormwater Improvements and Designation an Authorized Project Representative.

Roll Call Vote:

Glassman, yea

Gonzalez, yea

Karn, yea

Pierce, yea

Nays: 0

Absent: Zeilke

The yeas have it and Resolution passed. A Special Meeting will be held on Monday, April 24, 2023 at 6:30 at the Village Hall for the CWSRF loan for repairs.

Payment of the Bills: Motion by Gonzalez, Second by Pierce to approve payment of the bills in the amount of \$15,507.23 All ayes, motion carried. The preauthorized bills amounted to \$2,897.60. All Ayes, Motion carried.

Employee Wage Report: Total Gross Wages from March 1 – 30, 2023 were \$12,919.55 with a total 702.97 hours worked for all regular Village employees.

Utilities Report: Current amount due for Water/Sewer/Sanitation from 03/11/23 – 04/10/23 is \$49,425.69.

Police Department: Report 03/20/2023 – 04/17/2023. 1 tickets and 10 Incidents.

Parks: the bridge at Veterans Park needs a little paint touch up, the Clerk will see if there are any volunteers for this.

A new 5-year Recreation & Master Plan: needs to be done and updated. Last one was from 2018. Playground equipment inspection: The Clerk will go and take pictures of all the equipment, any equipment that is damaged or looks unsafe will be removed. The Village will look into the possible purchase new swings for the swing sets for now.

Lights in Veterans Park: The dusk to dawn lights will be replaced with LED lighting, the Electric bill runs \$30- \$40 per month.

Water/sewer/solid waste: F & V continues to work on Lagoon Study and the CWSRF loan.

There are several water meters still not installed due to not being able to find shut offs.

The current sewer ordinance needs to be gone over and possible changes, Tom Miller of F & V has not had time to read the entire ordinance but he has seen several things that need to be changed.

The meter reader: tablet has not been working as well lately.

Lagoon Mowing: The Village will look into the possibility of having a farmer mow the lagoon area or someone with bigger equipment, the lagoons need to be kept mowed at all times.

Water problem on Pipestone St.: PWS Mike Keesler has a plan and miss dig has been called. Water has been accumulating causing mud, bad smells and swampiness.

Planning Commission: Recommends that the Special Use Permit for MTHC for the Adult Use retail store be granted on the condition of an occupancy permit from the State Fire Marshall and a Certificate of Insurance. Final inspections will be taking place this week and next. The Clerk will look into the Michigan Comprehensive Zoning Amendment of 2015 regarding number of parking spaces. Planning Commission would like an update from AEP, they were supposed to plant trees and landscape the new sub-station.

Streets: Act 51 monies: received from the state for streets, every 10 years the Village must spend \$10,000 on none motorized street improvements, such as replacing sidewalks, bike paths, signs, the council is working on a list, and will ask the Planning Commission to work on this, work must be completed by 2024.

Berrien County Road Dept: contract for middle line and curb striping, \$1,039.00 plus or minus. Motion by Gonzalez to have the road striped, second by Karn, All Ayes and motion carried.

The parking spots need to be repainted especially by Veterans Park. PWS will look into quotes.

Equipment: No new business.

Sanitation: No new business.

New Business: all other business brought before the council: PWS Keesler should have a plan to solve the water issue on Pipestone.

The fire hydrant between Orchard & Main needs to be repaired, it might be too old for parts and a new one might have to be installed.

Motion to adjourn: 6:45 PM.

Unapproved Meeting minutes by: Shawn Foster, Clerk