

**Village of Eau Claire**  
**Monday, August 21, 2023**  
**Unapproved Regular Council Meeting Minutes**

Regular Council meeting called to order 5:30 PM by Village President John Glassman.

**Members Present:** Ken Karn Sr., Julie Pierce, Clerk Shawn Foster, Treasurer Lisa Borkowski, chief Sherene, PWS Mike Keesler.

**Absent:** Zeilke

**Approval of the Agenda:** Motion by Karn to add under D, number 6, the Video Den and under F, number 4, Scope of work agreement with Fleis & Vandenbrink for Lagoon. Second by Gonzalez to approve the agenda, All Ayes and motion carried.

**Recognition of Visitors:** Brandon Lubbert Eau Claire SDA Pathfinder, Keith Kudla MTHC, Ken Karn Jr.

**Visitor Discussion:** Brandon Lubbert was here to speak about a Tent Bible Study in Veterans Park to be held Oct. 1 – 15, 2023 with the hours of 6:30 pm to 8:30 pm. They would put up a large tent in Veterans Park they asked permission to put the tent up around September 24 or 25<sup>th</sup> of September, 2023. They also wanted permission to put up signs & banners for the event and inquired about parking. The council told them they could park on the South side of Main St. and advised them to contact the school about parking at the SAC. No parking is to be allowed in any of the businesses parking lots on Second St. The Council agreed to charge a flat rate of \$200.00 for the entire time. Motion by Gonzalez, Second by Pierce to approve the rental fee of \$200 all ayes and motion carried.

**Keith Kudla from MTHC** was here to inquire about a 2.09-acre lot on Third Street in the Industrial Zoned area that is for sale. A new appraisal might be needed, he will meet the PWS to look at the property to see if its buildable.

**Approval of the Board Minutes:** Regular Meeting Minutes of July 17, 2023 & Special Meeting Minutes of July 26, 2023. Motion by Gonzalez, second by Pierce to approve the meeting minutes, All Ayes, Motion carried.

**Board Minutes:** Fireboard Minutes of July 19, 2023 available in the Clerk’s office.

**Library Board Minutes:** Meeting minutes of August 14, 2023 available in the Clerk’s office.

**Police Department:** Report 07/17 - 8/21/2023. 3 warning tickets and 3 incidents.

Police 2008 Ford cruisers transmission has gone out. Sodus Auto Tech gave a quote of over \$3,000, the Council asked for more estimates from transmission shops. Tabled.

**Building:** No new business.

**Finance/Treasurer’s Report: Departmental Balance Report 7/01/2023 – 7/31/2023**

All Funds	1,530,400.60				
Fund		Unrestricted	Fund	Restricted	Unrestricted
General	425,050.25	457,700.68	Sanitation		3,607.51
Major Streets		390,946.80	Sewer	82,320.00	68,969.71
Local Streets		18,685.68	Water	173,160.00	80,211.06
Municipal Streets		287,449.59	ARPA	0	

Motion by Karn to accept the departmental balances, second by Gonzalez, All Ayes and motion carried.

**Payment of the bills:** in the amount of \$75,907.82 Motion by Gonzales, second by Pierce to approve the bills, all ayes motion carried. The preapproved bills amounted to \$4,474.92.

**Employee Wage Report:** gross wages for all regular employees for July was \$18,921.67.

Council Pay for the Second Quarter, the clerk will pay everyone Thursday.

**Protecting MI pensions:** The Clerk applied for a free grant for the pension fund in the amount of \$117,000.00, the Village will receive \$116,024.00 and will go directly to MERS.

**Administrative:** The Pitney Bowes Postage machine 60-month lease is up. A new lease was sent over for a 60-months, the Village has been paying \$174.66 per quarter. The new lease will be \$200.88 per quarter. Motion by Karn to approve the new lease, second by Gonzalez.

Part-time Public Works worker would like a raise, he has not had a raise since 2019. Motion by Pierce, Second by Karn to give him a \$1.80 bringing his pay up to \$17.00 per hour. All ayes.

AT&T office phones. The Clerk has been trying to renew the Government contract on the office phones since 7/7/2022. The billing is still not correct and they cannot seem to fix it.

If we go with digital phone for all 6 office phones the rate is cheaper than the Government contract.

Motion by Pierce, Second by Gonzalez to try AT&T digital phones in the office, all ayes, motion carried.

Parks: A new

**Payment of the Bills:** in the amount of \$15,222.56 motion by Karn, Second by Pierce to pay the bills, all ayes and motion carried. Preapproved bills totaled \$2,303.25.

**Employee wage report:** A gross total amount for gross wages for the month of June is \$15,173.91 for all regular employees.

**Parks: A new 5-year Recreation & Master Plan:** The Planning Commission has started working on this and will contact Wightman. Ben Baker is the contact for this.

Fence in Elizabeth Park on the South side is down due to a tree falling on it. The Clerk will ask our insurance company if it is covered.

**Water/sewer/solid waste:** The Village has received an Administrative Consent Order from EGLE. The civil fine was \$51,840.00 plus processing fees of \$4,670.00. The Clerk will check with the Insurance to see if there is any coverage under errors and omissions.

**Meters:** The current meters are no longer made and no longer in stock. The Village would have to change all the endpoints for around \$40,000 to upgrade the system.

**CDSMI:** is needed, this is the Complete Distribution System Materials Inventory, this is due by January 1, 2025.

**Robotic inspection of water tower:** The Village received a quote in 2020 but it was never scheduled. The Clerk will get a new proposal for the next meeting.

**Fleis & Vandenbrink** are working on the Clean Water State Revolving State Fund grant/loan for lagoon repairs \$1.86 million dollars, the Village doesn't know yet how much will be a loan and how much will be a grant. The Village will need to take out Bonds and hire a financial advisor for this and hire a Bond attorney. The first budgeted amount of to execute the ACO and repairs from October to January of services is \$16,500 will be billed in monthly.

**Planning Commission:** needs to schedule a meeting.

**Streets:** Act 51 MFT (road payments) the village is required to spend \$10,000.00 every 10 years on non-motorized items, the last time the village did this was in 2014. It can be used on sidewalks and other items. Planning Commission will work on this.

**Equipment:** No new business.

**Sanitation:** No new business.

**New Business:** none.

Motion to adjourn: 7:12 PM.

Unapproved Meeting minutes by: Shawn Foster, Clerk