

# Volunteer Driver Questionnaire

Georgia-Cumberland Conference

**Directions:** Please have each volunteer driver for church/school related functions complete the questionnaire.

Name: \_\_\_\_\_ Are you over 21 years of age? \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

State in which license is held: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Have you been involved in any at fault accidents within the last three (3) years?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If "Yes," please describe below:

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Have you been cited for any moving violations within the last three (3) years?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If "Yes," please describe below:

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If driving a personal vehicle for church/school related functions, please fill out the following information:

Do you have a current auto insurance policy? Yes No

Carrier: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Limit of Liability: \$ \_\_\_\_\_

Medical/PIP Limit: \$ \_\_\_\_\_

**I understand that should I be involved in an accident while driving my personal vehicle for the church/school, my insurance will be primary.**

Further, I agree not to carry more passengers than the official rated load capacity for my vehicle. All vehicle occupants will be required to wear seat belts (no double belting allowed). 15 passenger vans cannot be used.

Driver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Church/School: \_\_\_\_\_

(over)

## **VOLUNTEER DRIVERS FOR CHURCH/SCHOOL ACTIVITIES**

In an effort to alert volunteer drivers of their responsibilities, as well as to screen volunteers for good driving records, the Georgia-Cumberland Conference has developed a "Volunteer Driver Questionnaire." **ALL** volunteer drivers must complete the questionnaire before being approved as a designated driver. The church/school has an obligation to know if volunteers have good driving records before they are allowed to drive for church/school functions. The completed forms will be kept on file at the local church or school. In the event of an accident that results in litigation, the church/school will then be able to prove that it did ask for driver information indicating the driver's safety record.

1. The minimum age for drivers is twenty-one (21) years of age.
2. If the driver is transporting other individuals, he or she must be age twenty-five (25) or older.
3. Each driver must be in good standing with the church/school for a minimum period of six months before being allowed to drive for church/school functions.
4. If only one child is being transported in the vehicle, at least one additional adult must be riding in the vehicle.
5. The church/school needs verification that each driver has a current license and is properly licensed for the vehicle being driven and has the proper insurance in force (vehicle insurance is current, the limit is correct, and the insurance is for the vehicle being used). Provide a copy of the driver's license and proof of insurance with the driver's questionnaire
6. Adventist Risk Management recommends that volunteers have at least \$100/\$300 thousand liability coverage. Churches/Schools must satisfy themselves that drivers have at least state mandated minimum automobile liability and medical payments insurance and a valid driver's license. If an accident occurs while driving a personal vehicle, the volunteer's insurance will be considered the primary coverage and ARM will be secondary up to \$1 million.
7. In addition, each driver must have an acceptable record of not more than two traffic citations and no at fault accidents in the last three (3) years.
8. No vehicle is to carry more than the official rated load capacity and all passengers must wear seat belts. No double belting is allowed. Violations of this policy could result in insurance refusing to pay claims.