



**2022-2023 JCAA  
Designated Person Pick-Up**

Throughout the course of the school year it may become necessary for you to have another individual pick up your child at school. For the safety of your child, we require a list of all persons who have permission to pick up your child. If any deviation is made from the list, you must call the school office before your child will be released to that individual. Any permanent changes that need to be made throughout the school year should be reported in writing to the school office and will be attached to this form.

Student's Name(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following people have permission to pick up my children.

Name:	Phone Number:

You may contact me during the day at (phone number) \_\_\_\_\_

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date